



2023 SPECIAL DOCTORAL AWARDS

2023 CALL (2020-2021 graduation year)

Decision CP ED/2023/07/03 approved at a meeting of the Standing Committee of the Doctoral School on 12 December 2023

By virtue of the provisions of the [Academic Regulations for Doctoral Studies](#), approved in Governing Council Decision CG/2023/09/08, of 19 December 2023, the Standing Committee of the Doctoral School on 12 December 2023,

It is hereby agreed:

To promote the 2024 call for Special Doctoral Awards for doctoral theses corresponding to the 2021-2022 academic year, in accordance with the following rules and regulations:

RULES

1. In this call, the following maximum number of Special Doctoral Awards may be granted in each subject area.
 - Architecture, Building Construction and Urbanism: 2 awards
 - Sciences: 7 awards
 - Civil and Environmental Engineering: 6 awards
 - ICT Engineering: 7 awards
 - Industrial Engineering: 8 awards
2. The academic committee of each doctoral programme at the UPC must choose the candidate or candidates of the programme who can participate in this 2024 call for Special Doctoral Awards. The selection is made from all the holders of doctoral degrees who were awarded a *cum laude* mention at their thesis defence and who belong to the 2021-2022 graduation year (that is, who enrolled for the thesis deposit in the 2021-2022 academic year, regardless of when the public defence of the thesis took place). The academic record must be closed and without any incidence to be resolved.
3. The maximum number of candidates that each academic committee must choose is decided by the coordinators in each subject area. It must be at least 10% and at most 20% of the total number of theses deposited in the period established in the call.
4. The academic committee of each programme must record the result of their choice of candidates in the minutes of the meeting in which the decision is taken.



5. Each candidate is assigned to the subject area to which the doctoral programme corresponds.
6. The coordinator of each doctoral programme must inform the candidate or candidates selected by the academic committee via the application for managing the Awards that is available on the Doctoral School website, in accordance with the calendar for the call.
7. The academic committee of each programme must inform and notify the candidates that they have been selected to participate in the 2024 call for the Special Doctoral Awards.
8. If the candidates agree, and after they have been granted access to the application for managing the Awards, they must fill in the form in the application in accordance with the calendar for the call. They must attach the following documents:
 - Documents certifying the scientific output stemming directly from the doctoral thesis, in order of priority: publications (including the impact factor and quartile), patents, research transference activities, participation in scientific events, etc.
 - Certificates for other merits such as grants and awards received in relation to the doctoral thesis.

The accuracy of the information and documents submitted in the application is the exclusive responsibility of candidates. Providing inaccurate or false information constitutes an administrative offence.

9. The academic committee of each programme will issue, via the application, a report on the quality of the output stemming from the thesis, which is guaranteed by the publications, patents, applications, developments, participations in scientific events, etc. of the interested parties.
10. The Standing Committee of the Doctoral School will approve a jury composed of five members and a minimum of two substitutes for each of the subject areas. The coordinators of the programmes in each subject area must agree at a meeting the type of jury and its composition, which must be sent to the Standing Committee for approval.

The jury for each subject area must be of one of the following two types:

a) *Appointed directly by the doctoral programme.* The members of the jury are proposed by the academic committees of the doctoral programmes in the corresponding subject area in turn. Turns are established by ordering the programmes alphabetically, starting from the last programme in the previous year. This is the default option and it is up to the coordinators in each subject area to activate the procedure in accordance with the calendar for the call.

b) *Appointed by the coordinators of the subject area.* All the coordinators of the subject area propose an ad hoc jury.



In both cases, all the members of the jury must have doctoral degrees and accredited research.

In no case may the supervisor, co-supervisor or tutor of any of the candidates be part of the juries. The juries may seek out experts who hold doctoral degrees when the specific nature of the subject of some of the theses or the number of theses submitted requires it.

11. The juries will establish their assessment criteria, which will consider the scientific, technical or artistic output and the research works that are a direct consequence of the doctoral thesis, and will inform the Standing Committee of their decision in writing in accordance with the calendar for the call. The jury's decision will be final and unappealable.
12. The Standing Committee of the Doctoral School will approve the provisional list of awardees for each subject area, which will be published on the Doctoral School website. Those interested will have a maximum period of 10 working to submit amendments or claims. After this deadline, and once any appeals have been resolved, the Standing Committee of the Doctoral School will consider ratified the resolution of the Special Doctoral Awards.
13. The Doctoral School will publish the definitive list of awardees on its website in accordance with the calendar for the call and inform the Research Committee to submit it to the Governing Council.
14. The Governing Council of the UPC will ratify the definitive list of winners in the meeting that will presumably be held in July/September 2024, in accordance with the calendar of the meetings of the governing bodies¹.
15. The awards ceremony will take place during the welcome session for new doctoral students for the 2024-2025 academic year.

¹ The updated dates of the meetings of the governing bodies will be available on the website of the Doctoral School where all communications regarding the call for Special Doctoral Awards 2024 EPs will be made.

Calendar for the call

Publish the call on the Doctoral School website	01/02/2024
Publish and advertise the call among the coordinators	02/02/2024
Select the candidates for each programme	From 02/02/2024 to 01/03/2024
Communicate the composition of the jury for each subject area to the Standing Committee	From 02/02/2024 to 01/03/2024
Publish the provisional list of candidates on the website	08/03/2024
Publish the definitive list of candidates on the website	22/03/2024



Enter details on each thesis using the application	From 11/03/2024 to 15/04/2024
Issue a report on each candidate using the application	From 11/03/2024 to 30/04/2024
Issue the reports on the winners in each subject area	From 2/05/2024 to 31/05/2024
Publish the provisional list of winners on the website	07/06/2024
Publish the definitive list of winners on the website	25/06/2024
Ratify the definitive list of winners	July/September 2024
Hold the awards ceremony during the welcome session for new doctoral students	November 2024 (pending)

LEGAL REGULATIONS

General regulations

The rules contained in this call will be published on the Doctoral School website and will be the sole means of advertising that will be taken into account in calculating deadlines and complying with the procedures established in the call, without prejudice to the interested parties receiving, in a complementary and unofficial manner, communications by e-mail, and any other means of advertising that the UPC deems appropriate for guaranteeing maximum publicity among the candidates in the call. Participants will receive the communications at the e-mail address they provided when they registered.

All participants must accept the rules of the competition in their entirety, as well as the solutions by the organisers of any incidents not foreseen in these rules, in accordance with the criteria that are deemed most suitable.

Tacit acceptance of the rules and exemption from liability

Participating in the competition implies accepting all of the rules. The Doctoral School reserves the right to extend or modify these rules and the calendar and even to cancel the competition or declare it void, provided there is a justified cause. If this is the case, any change will be published in the Special Doctoral Awards section of the Doctoral School website and affected candidates will be notified at the e-mail address provided as their contact address for the competition. Any modifications of the rules will come into effect the day after the date of publication. Candidates will have three days to withdraw from the competition or to take appropriate action as a result of the rules being extended or modified. The Doctoral School reserves the right to exclude any candidate who commits fraud or interferes with the smooth running of the competition and its compliance with the regulations.



Personal data protection

In accordance with the provisions of the General Data Protection Regulation, Regulation (EU) 2016/679, and Organic Law 3/2018, of 5 December, on personal data protection and the safeguarding of digital rights, the basic information on how personal data processed in this competition is protected is the following:

Information on data protection	
Data controller	Universitat Politècnica de Catalunya Doctoral School https://doctorat.upc.edu/ca/escola/contacte escola.doctorat@upc.edu
Contact details of the data protection officer	Universitat Politècnica de Catalunya Carrer Jordi Girona, 31, 08034 Barcelona SPAIN
Purposes of the processing	Specifically, those described in these rules for the 2024 call for the Special Doctoral Awards (2021-2022 graduation year). In general, those described in F03.19 Management of awards, competitions, donations and similar events organised by the University. Further information is available at https://rat.upc.edu/ca/registre-de-tractaments-de-dades-personals/F03.19
Legitimate interests	The processing is necessary to execute a contract to which the subject is a party. If you do not provide us with your personal details, you will not be able to take part in the 2024 Special Doctoral Awards.
Recipients of personal data	Members of the general public who are interested in accessing our printed or electronic media, including the internet, for the purposes of teaching, research or promotion. Publication on the Doctoral School website of the names of the winners.
Rights of data subjects	Right of access, right to rectification or erasure, right to restriction of processing. Right to object. Right to data portability. Further information is available at https://www.upc.edu/normatives/ca/proteccio-de-dades/normativa-europea-de-proteccio-de-dades/drets .
Period for which the personal data will be	As needed for any of the purposes that are described in our retention policy. https://www.upc.edu/normatives/ca/proteccio-de-dades/normativa-europea-de-proteccio-de-dades/politica-de-conservacio-de-les-dades-de-caracter-personal



stored	
Complaint	If you have been unable to exercise your rights to your satisfaction, you can file a complaint with the APDCAT. apdcatt.gencat.cat .

Barcelona, 12 December 2023

Josep Maria Font Llagunes

Chair of the Standing Committee of the Doctoral School